

# REGISTRATION FORM

16<sup>th</sup> INTERNATIONAL CONFERENCE AIMSAs' 2014

11 – 13 September 2014

Golden Sands Resort, Bulgaria



**PLEASE FILL IN AND RETURN TO:**

**Company for International Meetings Ltd.**

Contact person: Mira Bonova /Chief Expert Congress Department/

18, Christo Belchev St., Sofia 1000

Tel.: (+359 2) 980 73 16; Fax: (+359 2) 980 60 74;

E-mail: [mira@cim.bg](mailto:mira@cim.bg)

**DEADLINE: 1 September 2014**

## PERSONAL DATA

First and family name, Title

Organization, Position

Street, Postal Code, City

Country

Tel. No.:

Fax No.:

E-mail:

Special requirements: dietary needs, mobility restrictions, etc.

## ACCOMPANYING PERSON

First and family name

## REGISTRATION FEES

The registration fees include admission to the AIMSAs'2014 technical sessions, a copy of the AIMSAs'2014 proceedings, Welcome reception, Conference dinner, working lunches and coffee-breaks.

Participants		Before 1 August	After 1 August
Regular fee	<b>AIMSA</b>	<input type="checkbox"/> 400 €	<input type="checkbox"/> 450 €
Student/PhD Student*	<b>AIMSA</b>	<input type="checkbox"/> 300 €	<input type="checkbox"/> 350 €
Regular fee	<b>TUTORIAL**</b>	<input type="checkbox"/> 80 €	<input type="checkbox"/> 100 €
Regular fee	<b>AIMSA &amp; TUTORIAL**</b>	<input type="checkbox"/> 460 €	<input type="checkbox"/> 510 €
Student/PhD student*	<b>AIMSA &amp; TUTORIAL**</b>	<input type="checkbox"/> 360 €	<input type="checkbox"/> 410 €

Registration fee EUR \_\_\_\_\_

Early registration fee should be paid not later than **1 August 2014**. Authors of accepted papers should pay their registration fee not later than **20 June 2014**.

\* **Students/PhD Students are required to enclose a copy of a certificate.**

\*\* **The Tutorial will take place on 10 September in Lilia Hotel, Golden Sands Resort. Fee includes admission to the workshop, coffee-break and working lunch.**

**TRAVEL INFORMATION** plane bus

Date of arrival:	Date of departure:
Hour of arrival:	Hour of departure:
Flight number:	Flight number:
Number of persons:	Number of persons:
I want to book a transfer: <input type="checkbox"/> yes <input type="checkbox"/> no	I want to book a transfer: <input type="checkbox"/> yes <input type="checkbox"/> no

**The price per person for a transfer airport-hotel or v.v. is 30 €.**

**Transfers Euro** \_\_\_\_\_

**HOTEL ACCOMMODATION**

Date of arrival \_\_\_\_\_ Date of departure \_\_\_\_\_ No of nights \_\_\_\_\_

	Single room	Double room
<b>Lilia Hotel 4*</b>	<input type="checkbox"/> 45 €	<input type="checkbox"/> 60 €
<b>Golden Beach Park-Hotel 4*</b>	<input type="checkbox"/> 38 €	<input type="checkbox"/> 56 €

I will share a double room with \_\_\_\_\_

**Please, see the General Information for more information on the hotels.**

Rates are per room, per night, including overnight, breakfast, service charge and insurance. These prices are only valid if reservation and payment are made to CIM Ltd. Reservation can be made till 1 September. Any change of booking must be sent to CIM Ltd. and not directly to the hotel.

Deposit of one night is required in confirmation of the hotel reservation **(not later than 1 September)**. For your convenience it is possible to prepay the total amount of the hotel accommodation. The balance due (if any) should be settled upon arrival at the Registration Desk.

**NB!** Upon request, CIM Ltd. will suggest a lower category hotel.

**Hotel Payment Euro** \_\_\_\_\_

**SOFIA**

You may fly via Sofia with an additional overnight there. Hotel bookings and transfers airport-hotel or v.v. can be arranged upon request.

**SOCIAL EVENTS**

Welcome Reception                      11 September                       yes \_\_\_\_\_ persons

Conference Dinner                      12 September                       yes \_\_\_\_\_ persons

## PAYMENTS

### Advance payment

#### By Credit Card

For credit card payments please properly complete the attached Credit Card Authorization Form and fax to Company for International Meetings – CIM Ltd. at: + 359 2 980 60 74 or scan it and send it to [Mira@cim.bg](mailto:Mira@cim.bg)

#### By bank transfer

The payments (**net of bank charges**) should be made in EURO by bank transfer in favour of Company for International Meetings Ltd. (CIM).

#### **Bank details:**

Account holder: Company for International Meetings – CIM Ltd.

Bank: Eurobank EFG Bulgaria, Solunska Branch (15, Solunska Str., 1000 Sofia)

IBAN: BG54BPBI 7940 1401226001, BIC: BPBIBGSF

Please, indicate clearly your name and "AIMSA 2014" on the bank documents. Please note that bank collection fees are the responsibility of the sender.

### Balance payment

Balance should be settled on-site at the CIM Registration Desk upon arrival. All major credit cards (Visa, Mastercard, American Express) and cash (EUR and BGN) are accepted.

### Privacy:

The Company for International Meetings (CIM) Ltd. will use the personal information you have submitted only to process your registration and booking. CIM Ltd. takes the privacy of your personal data seriously.

### Cancellation Policy:

Only written cancellation will be considered. A refund of payment less 10% administrative charges will be made for cancellation **/HOTEL ONLY/** received by 1 September 2014. No refunds will be made for cancellations received after this date. Registration fee cannot be refunded.

**Receipt** of Registration form will be confirmed by e-mail.

**A letter of confirmation** of the registration and the reservation will be sent to participants after receiving the appropriate payment.

**Date:** \_\_\_\_\_

**Signature:** \_\_\_\_\_

Company for International Meetings Ltd.  
18, Christo Belchev Str.  
1000 Sofia, BULGARIA  
Tel. (+359 2) 980 73 16; 980 89 61  
Fax (+359 2) 980 60 74  
E-mail: [cim@cim.bg](mailto:cim@cim.bg)



## CREDIT CARD AUTHORISATION FORM

### AIMSA 2014

Please properly complete the required fields below and **fax this form** to CIM at + 359 2 980 60 74 or **scan it and send it to** [mira@cim.bg](mailto:mira@cim.bg)

Name & Surname \_\_\_\_\_

Address \_\_\_\_\_

Visa, Master Card/Euro Card

American Express



#### Please, fill in the credit card details:

Credit card type \_\_\_\_\_

Credit card number \_\_\_\_\_

Expiry date \_\_\_\_\_

CVC number\* \_\_\_\_\_

4CSC number\*\* \_\_\_\_\_

Cardholder's name \_\_\_\_\_

\* For Visa, MasterCard and Euro Card only (last 3 digits from the number in Italic on the backside of the card).

\*\* For American Express only (4 digits above the credit card number).

**I hereby authorize Company for International Meetings - CIM Ltd. (18, Christo Belchev Str., Sofia, Bulgaria) to charge my credit card for the following payment:**

**Registration fee** \_\_\_\_\_ €

**First night deposit / full payment of accommodation** \_\_\_\_\_ €

**Transfers** \_\_\_\_\_ €

**Total amount prepaid** \_\_\_\_\_ €

*Please note: The authorized amount will be charged in BGN (1 € = 1.95583 BGN).*

Date: \_\_\_\_\_

Cardholder's signature: \_\_\_\_\_